

How to: Adding an Image to Patient Chart with NG Mobile

# Search for Patient:



- Search for your patient from any page <u>or</u> access a patient chart from your schedule
- Select your patient once located

# **Confirm Correct Encounter:**



- Verify that the correct encounter is selected at the top of the screen
- If the incorrect encounter is selected, you may change it or create a new encounter:
  - Click on the encounter section noted on the screenshot to the left
  - Click +Create New Encounter option to create encounter for the current date and time or select an previous encounter

# Initiate Photo:



- Click the camera icon from the bottom task bar
- Select Take Photo



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## **Take Photo:**





- Take Photo of area
- Annotate or draw on the image as necessary using the annotation features in the top right hand corner of the phone screen

## Name and Send Photo to EHR:



- Select Use Photo on bottom right corner to then save to the chart named based on your naming convention
  - TSI Healthcare recommends to add the date at the end of the image name
- Select Send to send the image to the patient's EHR chart

**NOTE:** For privacy and data security reasons, it is <u>not</u> possible to upload a photo to NG Mobile that is already saved on your mobile device, nor is it possible to save a photo taken with NG Mobile to your device locally.

If you have any questions/concerns regarding the information included in this document please contact <u>helpdesk@tsihealthcare.com</u>!